

W.3.D.2.

AGENDA COVER MEMO



AGENDA DATE: December 10, 2008

TO: Board of County Commissioners

DEPARTMENT: Health & Human Services

PRESENTED BY: Rob Rockstroh

AGENDA TITLE: ORDER _____ / IN THE MATTER OF APPOINTING TWO MEMBERS TO THE HUMAN SERVICES COMMISSION COMMUNITY ACTION ADVISORY COMMITTEE

I. MOTION

ORDER _____ / In the Matter of Appointing Two Members to the Human Services Commission Community Action Advisory Committee.

II. AGENDA ITEM SUMMARY

The Human Services Commission (HSC) Community Action Advisory Committee (CAAC) seeks to fill two vacancies.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

The Community Action Advisory Committee has designated slots for recruitment within the mandated tripartite advisory board structure. (ORS 458.505)

The Lane Manual allows for twelve members of which a third are public officials currently serving or their designees, at least a third of the members represent low income persons in Lane County and the balance represent business, industry, labor, religious, welfare, education or other major groups of interest in the community. (LM 3.534)

At the close of the advertising period three applications had been received. The Community Action Advisory Committee met on November 20, 2008 and recommended to forward to the Board of Commissioners for consideration, the nomination of two new candidates. The third applicant requested to be removed from consideration.

The remaining vacancy is currently being advertised through January 20, 2009.

B. Policy Issues

The nominees meet the minimum qualifications for service on this body. The Human Services Commission's Manager and Supervisor collaborated with the Community Action Advisory Committee in assessing the qualification of the candidates.

C. Board Goals

This appointment meets the Board's objective of encouraging citizen participation.

D. Financial and/or Resource Considerations

None

E. Analysis

The Community Action Advisory Committee approved the recommendation of this appointment at their November 20, 2008 meeting.

F. Alternatives/Options

1. Appoint the two nominees to the Community Action Advisory Committee.
2. Re-advertise and reopen the vacancies.

IV. RECOMMENDATION

Staff recommend adoption of option one above.

V. TIMING/IMPLEMENTATION

The nominees will become members of the Community Action Advisory Committee upon Board approval.

VI. FOLLOW-UP

Board approval being received for this appointment, the prospective members would be issued welcome to attend the December meeting and an orientation to the Community Action Advisory Committee and its budgetary charge.

VII. ATTACHMENTS

Board Order
Proposed Community Action Advisory Committee List
Applications

BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

RESOLUTION) IN THE MATTER IN THE MATTER OF APPOINTING TWO
AND ORDER:) MEMBERS TO THE HUMAN SERVICES COMMISSION
) COMMUNITY ACTION ADVISORY COMMITTEE

WHEREAS, there are 3 vacancies on the Community Action Advisory Committee; and

WHEREAS, the vacancies were duly advertised and applications reviewed; and

WHEREAS, two applications were endorsed by the Community Action Advisory Committee; and

WHEREAS, this matter having been fully considered by the Lane County Board of County Commissioners.

NOW THEREFORE IT IS HEREBY RESOLVED AND ORDERED that the following named persons be appointed to the Community Action Advisory Committee, said terms to expire as indicated below:

<u>Member</u>	<u>Appoint to Position</u>	<u>Term Expiration</u>
Kate Barkley	Community Member	12/09/2012
Francisca Leyva-Johnson	Low Income	12/09/2012

DATED this _____ day of _____ 2008.

Faye Stewart, Chair
Lane County Board of Commissioners

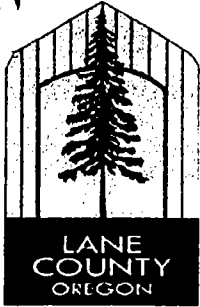
APPROVED AS TO FORM
Date 12/2/08 lane county
[Signature]
OFFICE OF LEGAL COUNSEL

COMMUNITY ACTION ADVISORY COMMITTEE

The following chart summarizes the current appointments by categorical designation.

Human Service Budget and Planning Committee

Type of Position	District	Appointee	Original Appointment	Term Expiration
Public Official –or- Designee	West Lane County	Marty Johnson	07-06-2005	06-30-2009
Public Official –or- Designee	North Eugene	Andrea Ortiz	06-30-2006	06-30-2009
Public Official –or- Designee	Springfield	Dan Rupe	10-01-2008	06-30-2009
Public Official –or- Designee	South Eugene	- vacant -	- vacant -	- vacant -
Community Member	East Lane County	Jim Chaney	03-15-2006	06-30-2012
Community Member	South Eugene	Jan Gund	04-10-2002	04-09-2010
Community Member	North Eugene	Linda Hamilton	03-15-2006	06-30-2012
Community Member	South Eugene	Kate Barkley	12-10-2008	12-09-2012
Low-Income Representative	South Eugene	Eve Terran	06-30-2007	06-30-2012
Low-Income Representative	South Eugene	Patricia Loewinger	07-06-2005	06-30-2012
Low-Income Representative	Eugene	Hugh Massengill	06-30-2007	06-30-2012
Low-Income Representative	West Lane County	Francisca Leyva-Johnson	12-10-2008	12-09-2012



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

RECEIVED

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LANE COUNTY
BOARD OF COMMISSIONERS

APPLICANT'S NAME AND CITY: <i>Kate Barkley, Eugene</i>	DATE: <i>6/13/08</i>
NAME OF ADVISORY COMMITTEE: <i>Human Services Budget Planning, C.A.C.</i>	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)

Please see attached.

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

Please see attached.

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

Please see attached.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

Please see attached.

5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort?

Please see attached.

6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

*Department of Human Service, Domestic Violence and Sexual Assault Fund
Advisory Committee.*

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

☒ No ☐ Yes Specify:

8. How did you learn about this vacancy? ☐ Newspaper ☒ Word of mouth ☐ Other:

9. In which County Commissioner District do you reside? please check one:

☐ Unsure ☐ West Lane County ☐ Springfield ☒ South Eugene ☐ North Eugene ☐ East Lane County

**The Board of Commissioners has adopted the following policy on reappointments:*

a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.

b. The deadline for incumbent applications will be the same as the deadline for new applications.

** Unless waived by the Board.*

Lane County CAC Application: Answers to questions on page 1 of 2.

1. A brief description of the experience or training that qualifies me for membership on the committee.

I began volunteering in human services in this county in 1990, shortly after moving to this community. From 2000-2005, I worked as the Executive Director of Womenspace, Inc., an HSC funded program. More recently, I have volunteered as the lead Public Relations volunteer for the city, county and community collaboration on Project Homeless Connect (PHC), and currently serve on the state Department of Human Services, Domestic Violence and Sexual Assault Fund Advisory Committee (DHS-DVSA) which allocates statewide monies primarily derived from our Marriage License Tax and Criminal Fines Assessments.

2. Why I want to become a member of the committee and what specific contributions I hope to make.

My long time interest and engagement in providing quality human services motivates my applying for membership. Specifically I believe I can contribute from the perspective of someone who has administered HSC funds at the programmatic level.

3. The community concerns that I would like to see addressed if appointed.

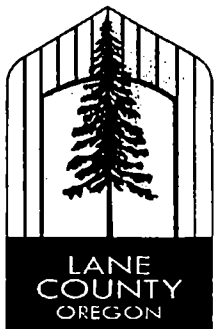
I would obviously be able to give particular attention to the needs of survivors of domestic violence and sexual assault, and to those in our community who are without safe and stable homes, or at risk of homelessness. Also, I am a single parent—and was privileged enough to be able to temporarily leave my career in non-profit management in order to focus on parenting—and so would be particularly sensitive to the needs of parents and children in our community living in single-parent homes.

4. My present or past involvement in relevant community groups.

In addition to PHC and the DHS-DVSA Fund Committee mentioned above, I worked since its initiation with the Lane County Domestic Violence Council where in the early days I facilitated the formation of the Batterer Intervention Committee. I later served as Chair of that committee and regularly participated on its Criminal Justice Committee.

5. If selected, how I would contribute to Lane County's effort to reflect diverse cultures on its boards/committees, and to not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age.

As a woman I am a member of at least one group that has historically been under-represented in decision making capacities; though women perhaps have suffered less discrimination in human services than in most other professions. Other than gender, I would not by virtue of my background contribute to the committee's representativeness of Lane County's diversity. On the other hand, I have a PhD in Sociology and throughout my career have demonstrated a commitment to learning, educating and doing something about both subtle and overt forms of racism, ageism, able-ism, ethnocentrism, and other forms of discrimination against social groups lacking power.



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

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APPLICANT'S NAME AND CITY: Francisca Leyva-Johnson	DATE: November 20, 2008
NAME OF ADVISORY COMMITTEE: HSC Community Action Advisory Committee (CAAC) ~ aka ~ Budget Planning Committee	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)
I currently serve on the Lane County Commission for the Advancement of Human Rights, have served on the Lane County Budget Committee and been a member of the Lane County Fair Board. I am attaching a resume for your review.

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?
I work for the City of Eugene, Human Rights Commission as a Senior Program Coordinator and am keenly aware through my work and volunteer activities the important role this committee plays in the lives of our most vulnerable community members. I hope that the work of this committee will allow me to continue my lifelong commitment to social justice and human rights while utilizing my bilingual/bicultural communication and community relations skills.

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.
I am a Viet Nam era veteran having served in the U.S. Army Women's Corp and your Veterans Services is of special interest.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

Please see attached resume

5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.
- Thank you.

6. Are you currently serving on any Advisory Boards or Committees? If so, which ones? *Lane County Commission for the Advancement of Human Rights*

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

☒ No ☐ Yes Specify:

8. How did you learn about this vacancy? ☐ Newspaper ☐ Word of mouth ☒ Other:

9. In which County Commissioner District do you reside? please check one:

☐ Unsure ☒ West Lane County ☐ Springfield ☐ South Eugene ☐ North Eugene ☐ East Lane County

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EMPLOYMENT OBJECTIVE:

My goal is to obtain a position that will allow me to continue my lifelong commitment to social justice and human rights while utilizing my bilingual/bicultural communication and community relations skills.

EMPLOYMENT HISTORY:

City of Eugene Human Rights Commission

March 1998 – Present

I provide bi-lingual/bi-cultural professional staff support to the citizen volunteer Human Rights Program; act as contact between commissioners, standing committees, their constituent communities and the City organization. I provide research, analysis, information, and complex technical support and guidance to City organization, local organizations, agencies, and community members on human rights issues. I maintain, nourish and foster community relations with individuals and organizations as well as motivating others toward civic involvement. I facilitate solution-creating dialogs between community members and organizations/employers regarding accessibility, civil, social, and human rights as well as advocate for community members who face discrimination or bias in the workplace. I am able to exercise independent judgment to develop procedures and methods to carry out program objectives.

City of Eugene Council & Intergovernmental Services

October 1996 – February 1998

I provided administrative support for the City's lobbyist during legislative sessions. I also provided support to the Human Rights program staff, 15 member volunteer commission and had primary responsibility for the intake and resolution of human rights complaints.

City of Eugene – Eugene Celebration

June 1994 – October 1996

As front line staff, I had primary responsibility for communication between volunteers, contractors, vendors, staff and the public.

Eugene Arts Foundation

July 1983 – September 1993

I was responsible for the day to day operation of a non-profit community foundation, with assets of \$4 million and grants distribution of \$200,000 annually. I began as assistant to Executive Director, moved to volunteer coordinator, donor relations, grants fund administrator and ultimately the administrator. The Eugene Arts Foundation was a public/private partnership responsible for the realization of the Hult Center for the Performing Arts.

**Curtis Irving Realty, Associated Management, Inc.,
Blinkhorn Realtors, Misko & Associates**

February 1971 - December 1982

I established Property Management Divisions for the above real estate firms. I was responsible for over 500 commercial and multi-family units, in addition to oversight of Maintenance Company and crew of 25 during peak turnover periods.

U.S. Army, Women's Army Corp, VietNam Era Veteran

July 1966 – April 1969

I was trained as a Court Reporter and assigned to Fort Lewis, Washington until my discharge.

SKILLS & ABILITIES:

- Multitasking and prioritizing assignments with close attention to detail while cognizant of and respectful to the larger goal
- Many years experience organizing and coordinating large-scale events managing many people, volunteers and organizations
- A motivated team-player with extensive experience in the following areas and under the following titles:

Member, Oregon Mediation Association

PREVIOUS CIVIC INVOLVMENT & LEADERSHIP

Lane County Budget Committee Member - 2002-2005

Chair, Board of Directors, Lane County Fair Board - 1996-2002

Board of Directors/Administrative Council, St. Catherine of Siena Parish, Veneta

League of Women Voters of Lane County

Board of Directors, Emerald Empire Arts Association

2000 Candidate for State Legislature, District 43

Board of Education, Fern Ridge School District 28J (Veneta, Elmira, Noti, Central-1986-to 2001

Budget Committee, Lane Education Service District

City of Eugene, Citizens Police Academy Graduate, Class #6

Board of Directors, Adelante Sí - Hispanic Organization of Lane County

Co-Chair, Fiesta Latina a project of Adelante Sí - Hispanic Organization of Lane County

Board of Directors, Centro LatinoAmericano

Member, Communities United for Better Policing in Eugene

State of Oregon Dispute Resolution Commission – Member Hewlett Grant Committee to develop Latino Model for Conflict Mediation

Board of Directors, Looking Glass, Youth & Family Services and member of Youth Campus/Juvenile Justice Center Task Force

Oregon School Board Association, Legislative Committee Member

State of Oregon Comprehensive Health Curriculum Committee, Governor Roberts' Appointment

State of Oregon Library Council & Liaison to the State of Oregon Library Board

Board of Directors, Oregon Mozart Players, Eugene

Board of Directors and Treasurer, Emerald Valley Development Professionals

Board Member and Chair of Arts in Education Committee, Lane Arts Council

1st Vice President, Rt. F Lions Club and President, Fern Ridge Lioness Club

FernRidge School District 28J, Budget Committee

Central School, PTA

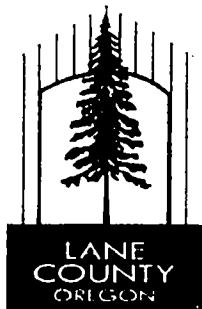
AWARDS

Centro LatinoAmericano, Pueblo Award – 2002

City of Eugene, Mayor's Recognition - 1999

*We cannot seek achievement for ourselves and forget about progress and prosperity for our community . . .
Our ambitions must be broad enough to include the aspirations and needs of others, for their sake and for our own.*

Cesar Chavez



2006

Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

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APPLICANT'S NAME AND CITY: <i>Michael Hubbard, Springfield</i>	DATE: <i>9-30-08</i>
NAME OF ADVISORY COMMITTEE: <i>Citizen Advisory Committee</i>	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)

I have experience in many organizations in Lane County, please see attached resume.

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

I want to benefit my community. I want to make things better for everyone in our community. I believe people don't have the right to complain if they are not involved.

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

I would like to see the menus on school lunches addressed, programs for children in need, poverty, after school programs, park programs, summer programs, and anything else that involves children that affects our community.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

I worked in after school programs, and the Picket Fence Child Development Center.

5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort?

I would contribute by offering my unique opinions, but also by listening to others. Everyone has a right to be heard.

6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

NO

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

☒ No ☐ Yes Specify:

8. How did you learn about this vacancy? ☐ Newspaper ☐ Word of mouth ☒ Other: *AP Government Class*

9. In which County Commissioner District do you reside? please check one:

☐ Unsure ☐ West Lane County ☒ Springfield ☐ South Eugene ☐ North Eugene ☐ East Lane County

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